

TK Students! Find out who your teacher is and get a free TK Superhero spirit shirt!



All students must have a completed “**Annual Information Update**” (re-enrollment) in Parent Connect for the 2017-18 school year. *This update includes emergency cards, student release, zero tolerance, lunch applications, etc.*

The Parent Connect Update window opens on July 10th!!

If completed by: August 10th

Your child will receive a ***FREE TK SUPERHERO SHIRT!**
AND will get their teacher name posted on August 11th

If completed by: August 17th

Teacher name will be posted on August 18, **but NO shirt will be given**

- Free superhero shirts will be given to students with online updates completed by August 10th **ONLY**. *Shirts will be given to students the first week of school.*
- Postings of teacher names will be found on the front office windows on August 11th and updated again on August 18th. *Only students with completed online updates will be listed. (Please do not call the school for teacher information.)*

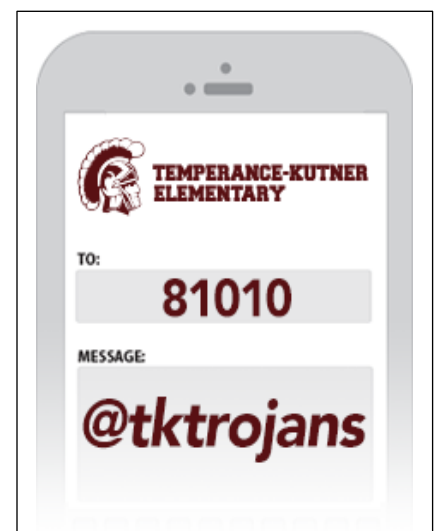
- See the backside for Parent Connection Instructions. PINS and passwords were mailed by Clovis Unified *last month* to every student enrolled in the district. You can also click on “Need Your Login Information” at the login screen to receive an email (*must have a valid email address on file*).
- **Don’t have a computer at home?** The Fresno County Public Library Sunnyside branch has computers with internet access for free! *Take your library card to access the computers.*
- Need computer help? We will have a lab available at TK on Wed., August 9th from 8:00 am to 4:00 pm.
- If you require assistance, please call the **Parent Connect Help Line at 327-0789** (Monday – Thursday from 8:00 am to 5:00 pm). This Help Line is only available until August 11th.

REMIND Text Messaging:

*Sign up for TK’s REMIND text messaging to receive messages of TK events, meetings, and to receive alerts.

- 1) Type the message @tktrojans to 81010 (as pictured).
- 2) You will receive a message back which prompts you to reply with your name so the system will recognize you. This completes your set up!

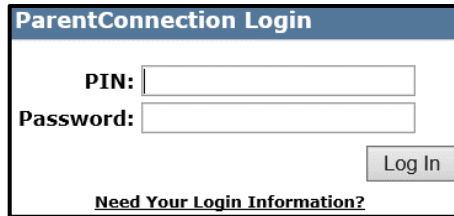
It is recommended that once you receive a text message from REMIND, you create this phone number as a “contact” in your phone so you will recognize messages from TK when you receive them. Name your contact something you will recognize such as “TK REMIND”. ☺



*Carrier rates may apply.

2017-18 Annual Information Update Instructions

1. Log into the Parent Connection website: <https://qweb.clovisusd.k12.ca.us/ParentPortal>
 - a. Pins and Passwords will be mailed or you can request your information from the website.
 - b. You must request desktop view on a phone or a tablet.



ParentConnection Login

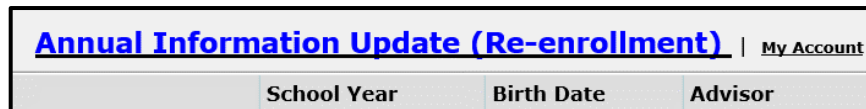
PIN:

Password:

Log In

[Need Your Login Information?](#)

2. Once logged in, click on the **Annual Information Update (Re-enrollment)** link. (upper right corner)
 - a. **Do not click** on your student's name.




[Annual Information Update \(Re-enrollment\)](#) | [My Account](#)

School Year Birth Date Advisor

3. The Annual Information Update is a **TWO STEP Process**. The first will **update your contact information** and the second will **update each of your student's information**.
4. Click on the **Step 1: Click Here to Begin** link (right side)

[Step 1: Click Here to Begin](#)

5. Update any missing or incorrect data. The fields **highlighted in blue** are mandatory.



*I agree that by typing my initials in the box below, I am affixing my electronic signature, which shall constitute my signature for all legal purposes.
I agree that I have reviewed all the information above and confirm that it is complete and accurate to the best of my knowledge.*

Parent Initials:

Once you've confirmed all the information in this form is accurate and complete, click the SUBMIT button in the upper left corner. Proceed to **STEP 2** for EACH of your students.

6. Enter your **initials** into the correct field and click the **Submit** button (upper left corner)

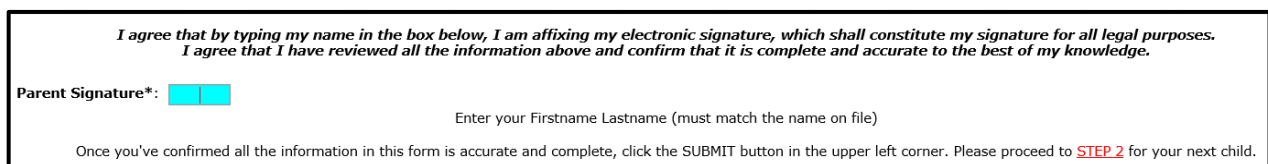


Return Reset **Submit**

7. Click on the **Step 2: Click Here to complete this student's forms** link for your first student (right side)

[Step 2: Click Here to complete this student's forms](#)

8. Update any missing or incorrect data. The fields **highlighted in blue** are mandatory. Make sure you check all the **acknowledgements** and **initial** each section. Finally, **type your name** in the Parent Signature field. Click the **Submit** button (upper left corner). **Repeat Steps #7-8 of these instructions** for each student you have in the Clovis Unified School District.



*I agree that by typing my name in the box below, I am affixing my electronic signature, which shall constitute my signature for all legal purposes.
I agree that I have reviewed all the information above and confirm that it is complete and accurate to the best of my knowledge.*

Parent Signature*:

Enter your Firstname Lastname (must match the name on file)

Once you've confirmed all the information in this form is accurate and complete, click the SUBMIT button in the upper left corner. Please proceed to **STEP 2** for your next child.

9. Contact your student's school site or call the Parent Connect Help line at 327-0789, if you have any questions.