

Temperance-Kutner Elementary School



2023-2024 PARENT-STUDENT HANDBOOK

XX

"We Believe We Can, and We Will!"



CLOVIS UNIFIED SCHOOL DISTRICT

DIRECTORY

Temperance-Kutner Elementary School

1448 N. Armstrong Avenue
Fresno, CA 93727

Visit our website at tk.cusd.com

Office Hours: 7:15 am – 4:15 pm

559-327-8100	559-327-8190
<i>Office</i>	<i>Fax</i>

Clovis Unified District Administration Office 559-327-9000

Corrine Folmer, Ed.D., *Superintendent*

Jennifer Thomas, *Clovis East Area Superintendent*
559-327-9000

Campus Catering	327-9130
Child Development	327-9160
Special Education	327-9400

Transportation	327-9700
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After hours choose option #9

Clovis Unified School District Governing Board

David DeFrank, President
Hugh Awtrey, Vice President
Steven G. Fogg, M.D., Board Clerk
Tiffany Stoker Madsen, Board Member
Clinton Olivier, Board Member
Yolanda Moore, Board Member
Deena Combs-Flores, Board Member

FACULTY AND STAFF

Andrew Manouelian	Principal	AndrewManouelian@cusd.com
Sarah Gottfried	GIS Senior	SarahGottfried@cusd.com
Alison Noonkester	Resource Teacher Senior	AlisonNoonkester@cusd.com
Kristen Moore	Transitional Kindergarten	KristenMoore@cusd.com
Joyce Wagner	Kindergarten	JoyceWagner@cusd.com
Patricia Hernandez	Kindergarten	PatriciaHernandez@cusd.com
Ashlyn Riordan (Morton)	Kindergarten	AshlynMorton@cusd.com
Melissa Stafford	Kindergarten/1 st Grade	MelissaStafford@cusd.com
Kari Smith	1 st Grade	KariSmith@cusd.com
Samantha Morales	1 st Grade	SamanthaMorales@cusd.com
Emily Lulejian	1 st Grade	EmilyLulejian@cusd.com
Kathy Gulseth	2 nd Grade	KathyGulseth@cusd.com
Pamela Engelman	2 nd Grade	PamelaEngelman@cusd.com
Megan Miller	2 nd Grade	MeganMiller@cusd.com
Madison Shaffer	2 nd /3 rd Grade	MadisonShaffer@cusd.com
Shawna Henson	3 rd Grade	ShawnaHenson@cusd.com
Cataleena Thao	3 rd Grade	CataleenaThao@cusd.com
Anna Vaughn Martinez	3 rd Grade	AnnaVaughnMartinez@cusd.com
Nathan Berryhill	3 rd Grade	NathanBerryhill@cusd.com
Sara Nalley	4 th Grade	SaraNalley@cusd.com
Brandon Lowe	4 th Grade	BrandonLowe@cusd.com
Mikayla Norby (Jundt)	4 th /5 th Grade	MikaylaJundt@cusd.com
Ginger Hazel	5 th Grade	GingerHazel@cusd.com
Patti Clark	5 th Grade	PatriciaClark@cusd.com
Alicia Davis	6 th Grade	AliciaDavis@cusd.com
Erin Prieto	6 th Grade	ErinPrieto@cusd.com
Aaron Graef	6 th Grade	AaronGraef@cusd.com
Brenden Tockey	RSP	BrendenTockey@cusd.com
Gina Tregoning	SDC K-3	GinaTregoning@cusd.com
Kristen Houston	SDC 4-6	KristenHouston@cusd.com
Kyle Humphreys	Orchestra	KyleHumphreys@cusd.com
Steven Maldonado	Band	StevenMaldonado@cusd.com
Colson Cluff	Choir	ColsonCluff@cusd.com
Nori Meadows	Speech	NoriMeadows@cusd.com
Gabby Castillo		GabrielaCastillo@cusd.com
Jessica Sabbatini		JessicaSabbatini@cusd.com
Amie Mulligan		AmieMulligan@cusd.com
Harkamal Singh	Psychologist	HarkamalSingh@cusd.com
Alex Melgoza	Transition Counselor	alexmclgoza@cusd.com
Shane Semien	Transition Mentor	ShaneSamien@cusd.com
Candace Helgren	Library Technician	CandaceHelgren@cusd.com
Sandi Rodgers	School Office Supervisor	SandiRodgers@cusd.com
Cathy O'Neill	Registrar / Attendance	CathyOneill@cusd.com
Tami Atkins	Student Relations Liaison	TamaraAtkins@cusd.com
Sandy Paez	IA Home Liaison	SandyPaez@cusd.com
Emily Evans (Lancaster), RN	Nurse	EmilyLancaster@cusd.com
Kay Ounmano, LVN	LVN	KayOunmano@cusd.com
Alicia Hernandez	Cafeteria Supervisor	AliciaHernandez@cusd.com
Jonathan Woodley	Plant Supervisor	JonathanWoodley@cusd.com

DISTRICT MISSION

To be a quality education system providing the opportunity for all students to reach their full potential in mind, body and spirit.

SCHOOL MISSION

Temperance-Kutner's mission is to provide an exemplary educational environment for all students, every day in every way. Our mission is to promote high personal and rigorous academic standards so all students excel and become responsible, competent, confident and contributing members of society.

SCHOOL GOALS

- Provide a safe, positive and disciplined learning environment where all students have the opportunity to grow to their full potential.
- Maximize student achievement in a strong academic core curriculum including language arts, math, social science, physical fitness education, science, health education, and visual performing arts.
- Promote, by example and expectation, positive and appropriate character development in every student at every opportunity.
- Utilizing the Quality Improvement Concepts T-K staff and students will strive to operate all aspects of the campus/curriculum with ever improving efficiency and effectiveness.

Our School Pledge

I pledge today to do my best in reading,
math and all the rest.

I promise to obey the rules in my class
and in the school.

I'll respect myself and others, too.

I'll expect the best in all I do.

I am here to learn all I can, to try my
best and be all I am.

We Believe We Can, and We Will!

TEMPERANCE-KUTNER PARENT-TEACHER CLUB
2023-2024 Officers

President.....Sergio Salas
Vice Presidents.....Cherryl Carrillo and Vanessa Serrato
Treasurer.....Teneia Padama
Secretary.....Desiree Castro

***T-K PTC Meetings**

Parent Club meetings are held at 6:00 pm in the MPR. All parents are welcome to attend and encouraged to become involved in the T-K Parent Club.

Tuesday, September 5, 2023
Tuesday, October 3, 2023
Tuesday, November 7, 2023
Tuesday, December 5, 2023
Tuesday, January 9, 2024
Tuesday, February 6, 2024
Tuesday, March 5, 2024
Tuesday, April 2, 2024 - Nominations
Tuesday, May 7, 2024 – New Board

***T-K PTC Events**

Back-to-School Night
Carnival
Holiday Shop
Daughter Dance
Open House
Son Dance
Family and Movie Nights

**Meeting and event dates subject to change. Check the calendar on the T-K website or app for updated dates and times at tk.cusd.com*

SCHOOL CALENDAR

Back-to-School Night.....	August 17
First Day of School.....	August 21
End of 1 st Quarter.....	October 20
End of 2 nd Quarter.....	January 19
End of 3 rd Quarter.....	April 5
Last Day of School (School dismissed at 1:15 pm).....	June 7

SCHOOL HOLIDAYS / STAFF DEVELOPMENT DAYS

Labor Day.....	September 4
Elementary Parent-Teacher Conference Day.....	October 27
Veterans Day.....	November 10
Thanksgiving Break.....	November 20 – November 24
No School.....	December 22
Winter Break.....	December 25 – January 5
No School.....	January 8
Martin Luther King Day.....	January 15
Lincoln's Birthday.....	February 12
Washington's Birthday.....	February 19
Spring Break.....	March 25 – April 1
Memorial Day.....	May 27

BELL SCHEDULE

Regular Day Schedule	
Class Entry Bell <i>(All Grades)</i>	7:40
Instruction Begins/Tardy Bell <i>(All Grades)</i>	7:45
Kindergarten & Transitional Kindergarten <i>(Monday through Friday)</i>	7:45 – 11:15
Grades 1-6	7:45 – 2:45
Early Release Schedule – Every Wednesday	
Grades 1-6	7:45 – 1:15



Morning Recess Schedule	
Transitional Kindergarten	9:05 – 9:20
Kindergarten	9:45 – 10:00
Grades 1-3	9:30 – 9:45
Grades 4-6	9:50 – 10:05

GENERAL INFORMATION

Working Together Makes a Difference

I know we all understand that we have a joint responsibility to keep the students at TK as safe as possible. We are very serious about all safety issues at our school. All school policies are intended to serve this purpose. It is my duty to inform you of our school and district's safe school policies. I then must ask for everyone's help and assistance by abiding by all of the posted safe school policies. My sincere thanks is extended to everyone in this regard and for your continued support and positive involvement in all school safety issues. *Mr. Manouelian, Principal*

ARRIVAL AND DISMISSAL

Supervision is provided only during the school day, starting at 7:20 a.m. **Students should not arrive at school before 7:20 a.m.**

Parents that pick their students up from school are not permitted on campus until 10 minutes prior to the end of school day bell.

Staff supervision is provided after the dismissal bell until the students board busses. At the parent pick-up zone, staff supervision is provided for **15 minutes after the dismissal bell**. Students not picked up and not participating in approved after school programs will be brought to the office and their need for supervision will be documented. Continued pick up concerns will need to be addressed by the parent and a site administrator.

Student Pick-Up Schedule	School Dismissal Time	Unless riding the school bus, student must be picked up by:
Monday - Friday <i>Grades Kindergarten & Transitional Kindergarten</i>	11:15 am	11:30 am
Monday, Tuesday, Thursday, Friday <i>Grades 1-6</i>	2:45 pm	3:00 pm
Wednesday <i>Grades 1-6</i>	1:15 pm	1:30 pm

ATTENDANCE AND ILLNESSES

- ALL absences must be cleared within 5 days of the absence. Parents should clear absences online on Parent Connect or by calling the school office at (559) 327-8100.
- If your child will be absent multiple school days, please contact the school office to inquire about an Independent Study at least 5 days prior to the absence. Details to be provided at the time of request.

NURSING SERVICES

School Nurse & School Health Services Assistant

Health Services Assistant will be in the health office 5 days a week. When necessary, the site H.S.A. will contact parents/guardians regarding illness and injuries that occur during the school day. All H.S.A.'s are CPR/First Aid certified. H.S.A.s are also LVNs or RNs.

Credentialed School Nurses are on campus for the following:

- Mandated vision and hearing tests.
- Complete special education and 504 health assessments.
- Ensure immunizations are compliant with CA state law.
- Provide health education resources for school staff, students, and parents/guardians.
- Maintain student health records.
- Contact parents/guardians regarding health problems and/or excessive absences.
- Communicate with health care providers regarding health issues and impact on education (within HIPPA regulations).
- Develop health/safety plans for students with high risk medical diagnosis.

Reasons to keep students' home:

Temperature 100.0F or greater within 24 hours.

Illness affecting child's ability to learn.

Vomiting/Diarrhea.

Starting antibiotics within 24 hours.

Sore throat with headache and/or upset stomach.

Coughing that will not stop.

First Aid, Illness, Injuries

- If a student is injured or ill at school, he/she will receive every care and consideration.
- Parent/guardian will be contacted for serious injury or illness.
- School nurse is available to consult with parents/guardians regarding health problems upon request.
- After extended illness or injury parent/guardian should follow up with school nurse for any needed care or accommodation.
- Crutches, wheelchairs, and other devices require a doctor's prescription indicating directions for use and that the student has been educated to use the device.
- Injuries and illnesses occurring at home should be cared for at home.
 - Upon student's return to school parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school.

RETURN TO SCHOOL

If a student is sent home with fever, they may not return the next day.

Student may not return until the following criteria are met:

- Symptom free for 24 hours. This includes fever, vomiting, diarrhea, cough, and rash.
- Free from fever for 24 hours without use of fever reducing medication such as Tylenol or Motrin.
- Student should complete 24 hours of any prescribed antibiotic treatment prior to returning to school.

LICE

Clovis Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found. Student's must be treated within 48 hours and hair/scalp are free from live lice. After 48 hours, absences will be unexcused. Students must check in with the Health Office and be cleared to return to class. Class checks are no longer part of district guidelines. Refer to **Head Lice Guidelines** on the *CUSD Nursing Services website*.

ALL Medications - even over the counter medications (including Tylenol, Advil, cough drops, eye drops, essential oils) must be checked in through the Health Office and require a physician order that must be updated at the Beginning of each School Year.

- CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:
 - A written statement from the physician detailing the name of medication, amount, method, and time medication is to be taken.
 - A written statement from the parent/guardian indicating their desire for the school to assist the pupil in the matters set forth in the physician's statement.
 - Medication must be clearly labeled and sent to school in the *original container from the pharmacy*.
- The **Medication at School form** is available from the school or on the *CUSD district website – under Parent*.
- The Health office does not keep medication for general student use.

Immunizations – Refer to School Board Policy 5141.31

First Grade Physical

California State Law requires that all children entering first grade have a Child Health and Disability (CHDP) physical examination within 18 months of beginning first grade. It is necessary to provide the health office with proof of this physical. **CHDP Form** is on the *CUSD website – Parent*.

Child Protective Services

It is important parents understand that all school personnel are “Mandated Reporters” of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

Physical Education Excuse

Parent Notes- Students will be limited to 3 days per quarter for handwritten parental note excusals from PE Doctor's note will be required after the 3 days.

This note should include a diagnosis and specific date for returning to PE, as well as any limitations that might apply.

Doctor's note: If your child has an injury that requires student to remain out of PE they will also be held out of recess and sports.

AIR QUALITY PRECAUTIONS

Refer to School Board Policy 3514

EMERGENCY CONTACT

In case of an emergency parents/guardians will be contacted. It is very important that the Health Office have updated contact information.

If there is a change in contact information, please contact the Health Office to ensure the correct information is on your student's health information card.

DRESS CODE

Refer to Clovis Unified Governing Board Policy and Administrative Regulation #5132 on the Clovis Unified School District website <https://www.cusd.com/DressCode.aspx> *A copy is included in this handbook.

PHYSICAL EDUCATION

According to Education Code section 51210(a)(7), the District is required to provide, in the elementary setting, no less than 200 minutes each 10 school days, exclusive of recesses and the lunch period, physical education. Any complaints related to the failure of the District to adhere to this requirement may be filed under the District Uniform Complaint Procedures, BP/AR 1312, which is included in this handbook. Physical Education times vary by grade level and time of year.

VISITORS TO CLASSROOMS/CLASSROOM INTERRUPTIONS

Parents are welcome to visit our school, but must do so according to CUSD policies and procedures. Visits should **be scheduled with the teacher in advance** so the appropriate times are selected to help make the visit as productive as possible. In the interest of safety, **all visitors** must check in at the office upon arriving at school and prior to visiting anywhere on campus. **All visitors must be issued a TK identification badge.** Persons not wearing a badge will be asked to report to the office.

Phone calls from home to school are not to be made directly to the classroom. Classroom instructional minutes are protected to benefit your student and their academic success.

- All visitors to all CUSD schools must check in at the main office and sign in before entering the campus.
- Visitors will be asked to present photo identification, preferably a current, valid California Driver's License.
- Upon signing in you will be given a visitor's badge to wear while on campus.
- Visitors are not allowed to enter and/or subsequently disrupt a teacher or students learning in any classroom at any time during the school day.
- Unannounced classroom visitors will be asked to leave the room immediately.
- Classroom/lesson observations may be arranged by first meeting with the principal.

PARENT/TEACHER CONFERENCES

- All conferences are to be pre-arranged with the teacher before or after school.
- Quick morning or before any class period conferences, that detain the teacher from beginning his/her class on time, are not permitted.
- Email is a great way to communicate with your child's teacher and to schedule a conference if necessary. All email addresses are listed above in the faculty and staff list. You can also obtain email addresses on the TK website on the Staff page.

AFTER SCHOOL RULES

- There is **no “stay and watch brother or sister at practice”** program. Staff supervision for these children is not possible due to other school and staff duties.
- All students on campus after school must be supervised by their parents unless they are participating in after school programs.
- If after school childcare is needed, please contact the CUSD Child Development Department at 327-9160 to inquire about the Expanded Learning Opportunities Program (ELOP).
- Older students arriving from Reyburn Intermediate or Clovis East may not enter the school campus without receiving permission from the principal.
- Visitors and/or students not enrolled at TK may not loiter on the TK campus or use the office phone except in a true emergency. The CUSD police unit will respond immediately to any emergency call from TK to take care of any loitering concern.

BUS/PICK-UP PROCEDURE FOLLOWING SPORTS, CLUBS OR INTERVENTION

There is a rec bus to transport students to bus stops after sports, intervention or club meetings. However, you will need to review the bus schedule as the rec bus does not stop at all of the same stops as the after school run.

Students who do not ride the rec bus and who go to the parent pick up area should not have to wait past 4:15 p.m. for a ride home. The **school office closes at 4:15 p.m.** and we must have all students safely on their way home or off campus by this time (not including ELOP students).

CELL PHONES/ELECTRONIC GADGETS

Students may bring cell phones to school. Students are not allowed to freely carry their cell phones while on campus (CUSD District Policy). Cell phones are to be turned off and in the owner's backpack from the first bell of the day until the last bell. Students may not use cell phones during the day.

Additionally, students are restricted from bringing electronic games or other items of great value. The school will not be held responsible if the restricted item is brought to school and lost, stolen, or damaged.

STUDENT USE OF SCHOOL PHONES

- During the school day student requests to phone home are to be made in the classroom.
- Calls may be made to local phones – no long distance calls can be made in any of the classrooms.
- When a teacher determines the phone call is appropriate the student will be allowed to call from the classroom.
- After school, students who are not picked up on time will report to the office to call.

EXPANDED LEARNING OPPORTUNITIES PROGRAM

The Expanded Learning Club is a program providing before and after school care for all CUSD students from TK to sixth grade. The goal is to provide a safe and supportive expanded learning environment that fosters educational and enrichment opportunities for students and staff at all elementary schools.

For more information, contact the Child Development Department at 559-327-9160 or [visit the Expanded Learning Club website](#).

HOMEWORK POLICY

- Homework may consist of assignments not completed in class as well as additional projects or assignments to be prepared by the student outside of the school day.
- Teachers may expect and/or require a student to devote time after school to study not more than four days per week.
 - *Grades K-1: 20-30 minutes
 - *Grades 2-3: 30-40 minutes
 - *Grades 4-6: 45-60 minutes
- If your child is absent from school and you wish to obtain his/her homework, please notify the school before 9:30 am. This will give the teacher time to gather materials and send the homework to the office for pick-up after 3:00 pm.

MAKING UP MISSED ASSIGNMENTS

If your child is ill and at home and you wish to pick up homework you may email or call the child's teacher to determine what homework can or should be readied for you to pick up. If you choose to pick homework up, please call the school before 9:30 am to allow the teacher time to ready the materials. Your child is not required to get homework when they are ill and away from school. When your child returns to school—the child and teacher should meet together to discuss what missing assignments the child needs to complete and turn in. When students are absent from school they are given a grace period in which to make-up assignments. This grace period is three days.

COMPLAINTS

Questions, concerns, and/or comments can be addressed with Mr. Andrew Manouelian, Principal. Complaints can also be addressed using the Uniform Complaint Procedures per the Clovis Unified Governing Board Policy and Administrative Regulation #1312. This policy can be reviewed on the Clovis Unified School District website <https://boardpolicies.cusd.com/Series1000.aspx>

The Clovis Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, gender, gender identity, gender expression, immigration status, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. For questions or complaints, contact: Equity Compliance Officer - Norm Anderson, Deputy Superintendent, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, NormAnderson@cusd.com; Title IX Coordinator - Shareen Crosby, Risk Manager, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, SharenCrosby@cusd.com; Assistant Title IX Coordinator – Steve France, Assistant Superintendent of Education Services, 1450 Herndon Ave., Clovis, CA 93611, (559) 327-9380, SteveFrance@cusd.com; Section 504 Coordinator - Wendy Karsevar, 1680 Herndon Avenue, Clovis, CA 93611, (559) 327-9400, WendyKarsevar@cusd.com.

**Board Policies are subject to revision at any time. Please refer to the CUSD website at www.cusd.com for the most up-to-date policies.*

CLOVIS UNIFIED SCHOOL DISTRICT

STUDENTS

Rights and Responsibilities

DRESS AND GROOMING

This administrative regulation specifies standards of dress and grooming promoting a safe school setting conducive to a positive learning environment consistent with Board Policy No. 5132.

A. Apparel

All clothing shall be neat, clean, and acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for school.

1. Articles of clothing which display gang symbols, profanity or products or slogans which promote tobacco, alcohol, drugs or sex; materially interfere with schoolwork; or create disorder or disrupt the educational process are not allowed.
2. Any clothing or apparel that a student or group of students wear to identify themselves for the purpose of harassing, threatening, or intimidating others will not be allowed.
3. Extreme fashion that draws undue attention to the student will not be allowed. This includes any clothing and extreme make-up that disrupts the learning environment.
4. Jackets and other apparel depicting professional sports teams shall not be worn. Jackets or other apparel depicting college or university teams are acceptable unless such team designations are associated with gangs or otherwise conflict with the standards for acceptable apparel.
5. Underwear-type sleeveless shirts, athletic tank tops, beach wear, swim wear, halter-tops, tube tops, spaghetti straps, bare midriffs or chests, see-through or fishnet outfits, or off the shoulder and low-cut tops are not appropriate or acceptable. Clothing that exposes bare midriffs or cleavage is prohibited at any time during school or school-sponsored activities or events. Shoulder straps on tops and other clothing must be a minimum of two inches (2") wide.
6. Dresses and skirts are to be worn no shorter than five inches (5") above the top of the kneecap, but no shorter than mid-thigh.
7. Shorts are to have an inseam of at least five inches (5"). Shorts are to be stitched evenly around, and if frayed, must be stitched to avoid further fraying. Holes revealing skin or undergarments are not allowed. Spandex or Lycra shorts are not permissible. Shorts worn during physical education may not be worn during regular class time at secondary sites.
8. Straps on shoes and clothing must be fastened at all times.

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9. Leggings and jeggings are permitted but cannot be see-through or have mesh or ruching above the knee. Tops worn with leggings and jeggings must not expose bare midriffs at any time during school or school-sponsored activities or events.
10. Shoes must be worn by all students. No hard-toed or steel-toed shoes/boots will be allowed. No high top, laced up, combat, or military style boots will be allowed. Shoes or sandals without heel straps that do not present a safety concern may be worn by students in grades 7 through 12, except during physical education classes, recess, while participating in school-related athletic competitions, events or activities, or while participating in other activities where safety is a concern. Backless shoes commonly known as “flip-flops,” “beach shoes,” “soccer sandals,” “zories,” and/or thongs are inappropriate and will not be allowed. See Exhibit No. 5132(2).
11. For safety reasons, students in grades pre-school through 6 are not allowed to wear flip-flops, shoes, or sandals without a heel strap. See Exhibit No. 5132(2).
12. No slippers will be allowed.
13. Excessively baggy pants are not allowed. Pants cannot exceed five inches (5”) when measured out from the kneecap of the straightened leg. Pants must fit and be worn at the natural waist. The bottom of the pant leg may not drag on the ground. Pant hems must not be stapled or pinned.
14. Sleepwear is not permissible.
15. Oversized shirts that present a safety concern or reflect gang style are not acceptable.
16. If hats (including visors) are worn, students are only permitted to wear their specific school or high school area related hats. All hats must be worn facing forward at all times. All other hats are unacceptable. Hats and/or caps and/or sunglasses must be removed in the classrooms or offices. Specific clothing and hats determined by the District or school site to be gang-related or inappropriate apparel are not acceptable. Articles of sun-protective clothing, including, but not limited to, hats and sunglasses, may be used outdoors. Subject to these provisions, sun-protective clothing, headwear, other than caps or hats, will not be allowed at school. School sites may add other restrictions on the type of hats to be worn.
17. Frayed clothing is permissible so long as frays are stitched to prohibit further fraying.
18. Distressing is allowable. Holes on clothing must be patched from behind so that undergarments or bare skin are not exposed.
19. Clothes shall be worn as intended and be sufficient to conceal undergarments, which shall be worn and covered at all times.

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20. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive; shall not bear drug, alcohol, or tobacco company advertising, promotions, or likenesses; shall not promote violence, illegal activity, or relate to gang affiliation or activity; and shall not advocate discrimination or harassment of race, religion, or sexual orientation.
21. Pro logos on school materials of any kind are not acceptable (binders, folders, backpacks, pens, pencils).

B. Grooming

1. Hair shall be clean and neatly groomed.
2. Hair, beard, or mustache styles which disrupt the learning environment are not acceptable, e.g., unusual designs, colors, symbols, messages, mohawks, Faux-Hawks, or unusual razor cuts. Complete razor shaving of the head is allowed.
3. Bangs or other hairstyles must not obstruct nor interfere with vision.
4. For those courses where long hair may pose a safety risk, such as where mechanical equipment with moving parts are used or where there is an open flame, long hair must be in a protective head covering, such as a hair net or cap, or hair must be securely bound behind the head, consistent with rules established by the instructor.
5. Tattoos, permanent or temporary, must be covered at all times.

C. Jewelry

Piercing jewelry is acceptable in the ears only. Piercing jewelry that is intended to alter the natural shape of the ear is prohibited. Other body piercing jewelry (e.g., that for piercings in the eyebrows, nose, lips, or tongue) is not acceptable. Jewelry, including piercing jewelry that disrupts the learning environment, is not allowed.

D. Exemptions

1. Religious beliefs, bona fide medical reasons, or other good cause based on legal requirements, when verified, may be grounds for an exemption to a specific portion of Board Policy No. 5132.
2. A petition for an exemption from enforcement of a specified portion of Board Policy No. 5132 (see Exhibit No. 5132(1) – Petition for Waiver of Dress and Grooming Compliance) may be submitted to the Student Services and School Attendance office. An appeal of a denial of any exemption shall be submitted in writing to the Associate Superintendent of School Leadership within 30 calendar days of the denial.

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- a. In the event that an appeal does not raise allegations within the District's uniform complaint procedures (UCP) in Board Policy No. 1312.3, then, within 30 calendar days of receipt of the appeal, the Associate Superintendent of School Leadership or designee shall gather facts and make a written determination, which shall be provided to the complainant. Gathering of facts shall include but may not be limited to meeting with the complainant, if deemed appropriate to do so. Any decision of the Associate Superintendent of School Leadership shall be final.
- b. In the event that the allegations raised in the appeal are determined to fall within the District's UCP in Board Policy No. 1312.3, the District will use the District's UCP process to investigate and respond to the appeal rather than the above appeal process. Consistent with law and Board Policy and Administrative Regulation No. 1312.3, any appeal of that decision may be appealed to the California Department of Education.

E. School Uniform Policy

1. The decision to pursue a school uniform policy must be initiated by parents and approved by the school S.A.R.T. committee and the site principal.
2. A school uniform committee will develop a survey to be sent to all parents regarding their position on a school uniform policy by January 15 of the school year prior to the implementation of a school uniform policy. Prior to the distribution of the survey, the committee must sponsor at least one parent forum or meeting open to all parents for the purpose of information and input.
3. For a school site to further consider a school uniform, at least a majority of the surveys distributed must be returned and a majority of the surveys returned must support a uniform policy. These majorities are considered minimums and school sites have the discretion to establish more stringent standards of returns and support.
4. The Board must be notified by February 1 of the school year prior to the implementation of a school uniform policy.
5. The school site shall notify all parents or guardians no less than six months prior to the time the uniform policy is implemented.
6. Should a school adopt a uniform policy, resources shall be available to assist economically disadvantaged students and a procedure for parents/guardians to opt out of the policy shall be in place.

Adopted: 06/04/1975

Reviewed: 05/28/2008, 05/27/2009, 05/26/2010

Amended: 05/23/1984, 05/28/1986, 06/28/1989, 01/04/1978, 05/28/1980, 05/22/1985,
06/08/1988, 07/08/1992, 06/25/1993, 01/26/1994, 06/08/1994, 05/24/1995,

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03/27/1996, 03/17/1997, 06/18/1997, 01/28/1998, 01/09/2002, 06/26/2002,
08/24/2005, 06/14/2006, 05/23/2007, 03/08/2011, 06/12/2013, 01/15/2014,
04/06/2016, 10/24/2017, 07/01/2019, 07/21/2021 (AR 2105 renumbered as AR
5132), 01/12/2022

Doc# 46564-7 (01/2022, 05/2019)



CUSD CATEGORICAL FUNDING PROGRAM INFORMATION FOR THE 2023-2024 SCHOOL YEAR

On an annual basis, Clovis Unified School District (CUSD) submits our funding Application through the Consolidated Application and Reporting System commonly called the ConApp. The application is submitted in two (2) parts: Part I, which contains program and demographic information and Part II, which contains budget information and program data. The categorical programs included in the application are Title I, Part A - Improving Academic Achievement; Title II, Part A - Supporting Effective Instruction; Title III - English Learner (EL), and Immigrant Programs; and Title IV, Part A - Student Support and Academic Enrichment. Essentially, these funds are designed to assist students in mastering state standards.

CUSD Schools are committed to establishing a true partnership with all facets of the Clovis Learning Community and values the input of our educational partners. Because of this, we are pleased and proud to offer a variety of parent involvement opportunities that improve our overall program. Depending on the type of categorical funding a site may receive, district or school parent councils and committees are required under certain requirements and guidelines. Such advisory committees in CUSD include, but are not limited to:

School Site Council (SSC)

English Learner Advisory Committee (ELAC)

Parent Advisory Committee (PAC) and School Advisory Committee (SAC)

District English Learner Advisory Committee (DELAC)

District Indian Education Parent Advisory Committee (IPAC)

School and District level School Assessment Review Team (SART)

Intercultural and Diversity Advisory Council (IDAC)

Local Control Accountability Plan Public Forums (LCAP)

We encourage all parents and guardians to become involved with their child's education at the classroom level, the school-wide level, as well as the district level. Each site's School Plan for Student Achievement (SPSA) describes the school's basic educational program and the categorical supplementary programs/services that are designed to support student achievement. Parental involvement is a necessary and vital part of developing the SPSA as well as our overall program. At the district level, parent committees provide input into our LCAP. If you would like additional information on any of the District Parent Councils or Committees, please call your child's school. The Principal, Learning Director, or Guidance Instructional Specialist (GIS) would be happy to assist you.

Listed below are several parent committees that assist with categorical programs and funding.

School Site Council (SSC): All schools that operate a categorical program funded through the consolidated application (ConApp) shall establish a school site council (SSC). The SSC shall develop the content of the SPSA. The SPSA shall be reviewed annually and updated, including proposed expenditure of funds allocated to the school through the ConApp and the local control and accountability plan (LCAP), if any, by the SSC. The SSC is composed of parents, students at the secondary level and school personnel. It is responsible for developing, implementing and evaluating the site's School Plan for Student Achievement programs. Members serve for two years and are elected by their peers.

Parent Advisory Committee (PAC) & School Advisory Committee (SAC): The entirety of the SSC acts as the SAC. The SAC serves as an advisory committee for the purpose of advising schools regarding supplemental education programs and acting as a liaison for their school community. They serve to share information and comments both at the district and site level. These education programs are supplemental education opportunities that provide services to students who are disadvantaged, English learners, foster youth and/or at-risk. Pursuant to California Education Code (EC) Section 52852 the SSC has been approved to function as the School Advisory Committee.

English Learner Advisory Committee (ELAC): All schools enrolling 21 or more English learners are required to form an ELAC. The ELAC is composed of parents and school personnel. The ELAC advises the principal, staff and SSC regarding services for English learners and assists in the development of the annual survey. Members serve for two years. Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC).

District English Learner Advisory Committee (DELAC): Whenever there are 51 or more EL students in the district, there shall be a functioning District English Learner Advisory Committee (DELAC). It is important that each school site ELAC elect a DELAC representative and arrange to have that representative attend every DELAC meeting. Currently the DELAC bylaws require each DELAC representative to be 1) a parent/guardian of an EL or former EL (i.e., a reclassified fluent English proficient student) currently enrolled at the site he/she represents, and 2) elected to serve as the DELAC representative by the site's ELAC.

District Indian Education Parent Advisory Committee (IPAC): The CUSD Native American Indian Education Parent Advisory Committee meets throughout the year to discuss program issues, services provided, and other needs related to the student achievement of our students, community agencies and outreach programs. CUSD Indian Education Program addresses the needs of American Indian and Alaskan Native students in grades K - 12. The program assists eligible students to achieve at the same challenging state performance standards expected of all students in grades pre-K -12.

Local Control Accountability Plan (LCAP) Forums: CUSD develops an LCAP annually that works to better align the academic plan with the district expenditure plan that is approved by our CUSD Governing Board each June. Parents and other stakeholder groups are invited to participate in the development of the LCAP through participation of school and district committee meetings and community forums. LCAP School, District Meetings, and Community Forums are exciting opportunities for all stakeholders and school committees to engage with the District and share their ideas on how CUSD can provide quality opportunities and support for CUSD youth and schools. Community participation and feedback in the forums will inform the District's LCAP's funding priorities over the next several years.

These forums are designed to provide an opportunity for school communities to hear about CUSD's current efforts to support youth and families and to provide input and feedback on future plans and opportunities. Sites also have an opportunity to work together in teams to share new ideas to support identified groups and to plan for site engagement and implementation.

The following is an overview of the categorical funding and programs in CUSD. These funds are further discussed and outlined in each school's SPSA and at the committee meetings.

Rationale

General District funds provide support for the District's base/core curriculum program. Some children have special characteristics, not reflective of the general school population, that affect their success in the base/core programs. Some come from economically disadvantaged homes; some are educationally disadvantaged or lack English language proficiency because they have a primary language other than English. Children, such as those described above, require supplemental services and materials not generally provided through the base/core curriculum program. The needs of our children are identified, and supplemental services and materials are planned and targeted to meet their special needs. Categorical funds are to be used to provide the financial support to meet these special needs.

Philosophy

All CUSD schools offer students with special needs the same kinds of high-quality learning opportunities and access to the core curriculum in all curricular areas. Categorical funds are designed to support additional assistance to help students succeed in the regular classroom program (base/core curriculum) and address any learning gaps. The focus is on the effective utilization of supplementary materials, personnel, and staff development. Staff development activities are used to improve instructional practices and strategies to increase the ability of teachers and other staff to challenge and assist all students to reach their fullest potential.

Categorical Program Descriptions

- 30 Expanded Learning Opportunities Program (ELOP):** The Expanded Learning Opportunities Program fund is an ongoing funding source from the state. Funding allocation is determined by the district's enrollment of Unduplicated Pupils (UPP). Unduplicated Pupils are students classified as English Learners, Foster/Homeless Youth, or eligible for Free/Reduced meals. The purpose of ELOP is to complement existing programs by providing students with more access to expanded learning programs which occur before school, after school, or during intersessions (summer/winter/spring breaks). ELOP focuses on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences
- 40 Title I, Part A (Improving Academic Achievement):** A federal-funded program to provide high-quality opportunities for students in high-poverty schools to meet district and state content and performance standards.
- 50 Title I, Part A, Title X, Part C, Education for Homeless Children and Youths:** Title I, Part A funds provide comparable services to homeless children that assist them to effectively take advantage of educational opportunities as provided to children in schools funded under Title I, Part A. These comparable services shall be provided to homeless children in public and private schools, shelters and other locations where children may live, institutions for neglected children and, where appropriate, local institutions such as local community day school programs.
- 60 Title II, Part A (Preparing, Training and Recruiting High Quality Teachers and Principals):** A federal-funded program focused on teacher and principal training and recruitment programs. *E WUF "eqo dlpgu'qwt "Vkrng"KK'hwpf lpi 'y kj "Vkrng"KK'RctvC+
- 70 Title III (Language Instruction for English Learners (EL) and Immigrants):** A federal-funded program focused on assisting school districts in teaching English to limited English proficient students (English learners) and immigrants and helping these students meet the same challenging State standards required of all other students.
- 80 Title VI (Indian Education Formula Grant):** A federal-funded program focused on helping Native American/Alaskan Native students meet the same challenging state standards required of all other students.

The goal of the CUSD staff is to create and maintain the best educational environment possible. This cannot be accomplished without your support and input. If you have any questions, concerns, or would like to become more involved in the educational process at your school, please contact your school principal or watch for communication from your site.

At the district level, we encourage you to become involved in one of our many parent committees or to join us for one of our parent nights.

Additional information about district committees and events can be found here: <https://www.cusd.com/SupplementalServices.aspx>